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| |  |  | | --- | --- | | http://international.fpt.edu.vn/wp-content/themes/fgo-2016/images/img-logo-fu.jpg | Meeting minutes 5 | | | | | | | |
| **Project Name** | | Tourist Assistant Website | **Project Code** | | TAW | |
| **Project Leader** | | KhangNPT | **Meeting Called By** | | Mr. ChienBD | |
| **Note Taker** | | VietLT | |
| **Date** | | 22/10/2016 | **Time** | | 9:00AM – 12:00PM | |
| **Location** | | CTC 798 Building | | | | |
| **Agenda** | |  | | | | |
| **Participants** | | | | | | |
| **No** | **Name** | | | **Role** | | **Attendance** |
| 1 | Mr. Bui Dinh Chien | | | Supervisor | | x |
| 2 | Pham Nguyen The Khang | | | Team Leader | | o |
| 3 | Le Trong Viet | | | Member | | x |
| 4 | Nguyen Hai Sy | | | Member | | x |
| 5 | Chu Dai Cao Cuong | | | Member | | o |
| 6 | Phan Thanh Tung | | | Member | | x |
| 7 | Nguyen Xuan Thu | | | Member | | x |

# Purpose

* Reviewing all of problems still remaining from last week: SRS, Coding prototype, Report 2, and discussing about next phase documents need to be finished and the way which to develop project for next weeks.

# Agenda

* Reviewing the actions from last meeting.
* Evaluating the last meeting report: Meeting minute 4, Report 2.
* Asking supervisor for help checking Architecture Design, Screen Design, Database Design.
* What we should be improved or removed on this project.
* What document which need to be submitted for next phase.

# Contains

* Status of last meeting actions: most of problems had been solve but we need to improve detail of SRS, Architecture Design, Database Design and Screen Design.
* Adding the ERD on Database Design and checking the relationship between tables.
* Completing the detail of Screen Design.
* Completing the remaining part of Architecture Design.
* After review our document, supervisor suggests:
* Almost document progress was in schedule.
* Some work team need to be finished after this meeting:
* Submit to supervisor Meeting Minutes 5
* Completing Database Design.
* Focus on coding in next weeks.

# Conclusion

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| --- | --- |
| **Suggest** | **Decision** |
| Meeting Minute 5 | * Written by: VietLT * Reviewed by: Team members * Submit to: Mr. ChienBD |
| Database Design | * Written by: All members * Reviewed by: Team members * Submit to: Mr. ChienBD |
| Coding prototype | * Written by: All members * Reviewed by: Team members * Submit to: Mr. ChienBD |

All of work deadlines are: **Thursday, 27thOctober, 2016** and submit to MrChienBD on **Friday**.